



UNIVERSITY OF NIŠ

Course Unit Descriptor

Faculty

Faculty of Law

GENERAL INFORMATION

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| Study program | Undergraduate Academic Law Study Program (LL.B. degree-240 ECTS) |
| Study Module (if applicable) | / |
| Course title | Administrative Law |
| Level of study | <input checked="" type="checkbox"/> Bachelor <input type="checkbox"/> Master's <input type="checkbox"/> Doctoral |
| Type of course | <input checked="" type="checkbox"/> Obligatory <input type="checkbox"/> Elective |
| Semester | <input checked="" type="checkbox"/> Autumn <input type="checkbox"/> Spring |
| Year of study | 2 nd year of undergraduate studies |
| Number of ECTS allocated | 10 |
| Name of lecturer/lecturers | Prof. dr Predrag Dimitrijević; Asst. Prof. Dejan Vučetić; Asst. Miloš Prica |
| Teaching mode | <input checked="" type="checkbox"/> Lectures <input checked="" type="checkbox"/> Group tutorials <input checked="" type="checkbox"/> Individual tutorials <input type="checkbox"/> Laboratory work <input type="checkbox"/> Project work <input checked="" type="checkbox"/> Seminar <input type="checkbox"/> Distance learning Blended learning <input checked="" type="checkbox"/> Other |

PURPOSE AND OVERVIEW (max. 5 sentences)

Aims: to improve academic knowledge about theoretical concepts and to develop skills for further academic research in the field of administrative law; to acquire the necessary knowledge and skills to solve practical problems in the field of administrative law; to master scientific methods in the study of relevant literature and legal sources, in line with contemporary developments in administrative law as a scholar discipline.

Outcomes: Students are expected to: understand the structure and process of enacting administrative law norms as related to those in other branches of law; to distinguish public administration from non-state civil administration; to understand the organization and competences of public administration and the structure of its authorities/bodies; to understand how the basic institutes of administrative law operate in practice; to understand the functioning of public administration and to become familiar with the types of acts enacted by public authorities; to understand the course of administrative proceedings; to study the mechanisms of administrative and judicial control of the administration; to successfully apply the acquired knowledge into practice.

SYLLABUS (brief outline and summary of topics, max. 10 sentences)

1. THEORETICAL BASIS OF ADMINISTRATIVE LAW: concept and subject matter of administrative law; the theoretical concept of administration in the organic aspect; the theoretical concept of administration in functional terms; the

concept of administration in the Serbian legal theory; positive law concept of administration; administrative-law relations; international administrative law; sources of administrative law; administrative law institutes.

2. ORGANIZATION OF PUBLIC ADMINISTRATION: organizational forms of state administration; organizational forms of non-state administration; public services; centralization, decentralization and deconcentration; internal organization and management of public administration.

3. FUNCTIONING OF PUBLIC ADMINISTRATION: activity of state administration; forms of administrative activities; acts of public administration.

4. GENERAL ADMINISTRATIVE PROCEDURE: who is obliged to act under the provisions of the Administrative Procedure Act; the importance and scope of the APA; general and special administrative procedures; the basic principles of administrative procedure; participants in administrative proceedings; jurisdiction in administrative proceedings; parties in the administrative proceedings; the course of administrative proceedings; evidence in administrative proceedings; solutions and conclusions in administrative proceedings; remedies in administrative proceedings; execution of decisions in the administrative procedure.

5. CONTROL OVER PUBLIC ADMINISTRATION: meaning and importance of control; theoretical concept of control over the work of the public administration; political and legal control; administrative and judicial control of administration; administrative dispute.

6. RESPONSIBILITY OF PUBLIC ADMINISTRATION: concept of administrative responsibilities; types of administration responsibilities in Serbian law and comparative law; the legal responsibility of the public administration; accountability/liability for damage; extrajudicial responsibility of administration.

LANGUAGE OF INSTRUCTION

Serbian (complete course) English (complete course) Other _____ (complete course)

Serbian with English mentoring Serbian with other mentoring _____

ASSESSMENT METHODS AND CRITERIA

| Pre exam duties | Points | Final exam | points |
|--------------------------|--------|---------------------|--------|
| Activity during lectures | 15 | Written examination | 30 |
| Practical teaching | 10 | Oral examination | 30 |
| Teaching colloquia | 15 | OVERALL SUM | 100 |